**Renewed Women’s Voice and Leadership (RWVL) Nigeria Project**

**Reserved Seats for Women Interventions,**

**Strategic Opportunity Fund (Sof) Application Submission Template**

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|  | **Organization Profile** |
| **Name of Organization** | *(Insert full name of organization, also include your organization acronym if any)* |
| **Registration** | *Year of Establishment & Registration: (Insert year; registration details)* |
| **Vision/Mission and Goal** | *(Insert a summary of your Vision, Mission and Goal* |
| **Contact Information:** | Contact Person: (Name and title)  Phone: (Insert)  Contact Person Email: (Insert)  Organizational Email: (Insert)  Office Address: (Insert) |
| **Thematic/Program Areas:** | *(E.g., women’s rights, peace and security, governance, education)* |
| **Geographical Coverage:** | *(State(s)/region(s) where you work)* |
| **Experience:** | *(Summary of 2–3 relevant projects, achievements, donor-funded work current and past within the last 5 years and currently an active stakeholder in the push for the special seat bill.)* |
| **Organizational Leadership** | *Applicant organization Women-Led (yes/no), Is your ED a Woman and the organization works for Women’s Rights? What percentage are women in your Board and Management?* |
| **Are you applying as an Individual Organization or a Consortium** | *Name/Names of Organizations applying for grant. (indicate who is the lead)* |
|  | **Proposed Intervention Concept** |
| **Title of intervention** | (Insert concise and descriptive title) |
| **Problem Statement / Rationale:** | (Briefly describe the issue or emerging opportunity you seek to address and why it is important now) |
| **Proposed Goal and Objectives:** | Goal: (Insert overarching goal)  Objectives:   * + 1. (Objective 1)     2. (Objective 2)     3. (Objective 3) |
| **Proposed Activities:** | Proposed Key Activities and description of the activities and why they are relevance:   * 1. (Activity 1)   2. (Activity 2)   3. (Activity 3) |
| **Expected Outcomes/Results:** | Description of expected outcomes/results:   * 1. (Outcome 1)   2. (Outcome 2) |
| **Target Beneficiaries/Stakeholders:** | Description of Beneficiaries/Stakeholders: [E.g., women, youth, WROs, policymakers] to be reach by the proposed intervention and target to be reach. |
| **For Consortium Applicants** | What will each organization be doing? And What percentage of Budget will each applicant manage? |
| **Duration of the proposed intervention:** | Clearly communicate the duration of your proposed intervention and justify why the timing is critical for the intervention and the SOF: (E.g., within 2 weeks to 1 month) |
| **Proposed Deliverables and Means of Verification (MOVs):** | *Describe in detail the list of expected deliverables for the proposed intervention and timeframe for the submission of all MOVs after completing the execution of the proposed intervention.* |
| **Methodology** | *(State practice/approach/method to be used in implementing the activity)* |
| **Activities Location(s)** | Where will the proposed intervention activities take place? |
| **Proposed Period/Dates of Intervention** | When do you intend to implement this? |
| **Proposed Intervention Budget** | *Total budget* |
| **Budget Break Down Template** |  |
|  | **Organizational Capacity to Deliver** |
| **Human Resources:** | (Briefly describe the expertise of key staff) |
| **Financial Management:** | (Briefly describe internal systems – program, finance, and M&E for reporting) |
| **Partnerships/Networks:** | (Mention collaborations with WROs, government, networks and Movements) |
|  | **Approval** |
| **Recommendation (From Project Lead)** | *For ActionAid use only* |
| **Approval**  **(By Responsible Person and Date)** | *For ActionAid use only* |

**Note:**

* + 1. **Only successful applicants will be contacted.**
    2. **Application content should not exceed 2-4 pages.**
    3. **All required information is key and relevant for the review and consideration for selection.**
    4. **Any attempt to undermine/underscore this template requirement will result in disqualification of applicant’s submission.**